

[Your address]

[Parliamentary candidate's address]

Dear [parliamentary candidate],

[Information about your centre e.g. At Joe Bloggs Online, we are a local community centre based in the parliamentary constituency of Sheffield Central. We reach thousands of people across the city every year, delivering services to local people, tackling local inequalities and improving community wellbeing. We work hard to promote digital inclusion, allowing people to improve their lives through digital.]

We would like to invite you to come and visit our centre and see the work that we do and the impact we have across the local community.

Did you know there are 11.9 million people in the UK who are lacking digital skills? Digital inequality is holding us back as a nation - but we can fix this skills and inclusion gap.

We're part of a nationwide network of thousands of online centres, managed by the UK's leading digital and social inclusion charity, Good Things Foundation. With the world becoming increasingly digital, it's really important that people no one is left behind.

It would be a great opportunity for you to meet constituents and to talk to them about the local issues that are affecting them. We would love the chance to chat with you about our work, and the importance of digital and social inclusion.

We would be happy to host you at a convenient time.

Looking forward to hearing from you.

Kind regards,

[name]