

## How to set up Skype:

### You will need:

- A device that is connected to the internet
- To be able to complete a short online form
- To be able to find a website
- To think about how you'll remember your password

### Steps to set up Skype on a Windows laptop:

- Go to [www.skype.com](http://www.skype.com) on the internet
- On the website select download Skype
- After downloading, Skype is ready to be installed. Select Install
- Once installed, you need to sign in or create an account (Hint - If you need to create an account you need to provide either your email address or phone number, full name, country, date of birth and create a password)
- You will need to verify your email address or phone number. To do this Skype will send you a code to input. Enter the code from text or email to continue
- You will be asked to allow Skype access to your camera and microphone so that you can contact people

### Next steps:

- Start adding friends and family and chat with them

### For more information, see the following Learn My Way courses:

- Using the internet
- Using online forms
- Video calling