

The Planner - A Guide for Learners

You can find The Planner on the Learn My Way website
<https://www.learnmyway.com/planner/>

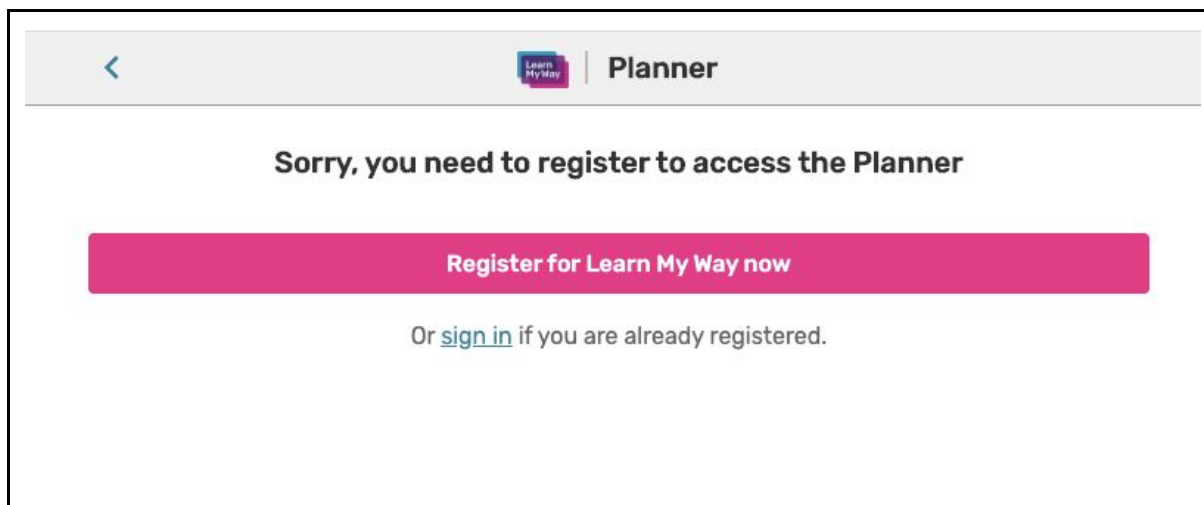
Aim

The Planner is a tool to help you get started on learning digital skills. You will be asked thirteen questions about what you already know and how you feel about your skills. It will then produce a list of suggested courses that will be personalised to your goals.

Step One

You will need to be registered on Learn My Way with a centre code to access The Planner.

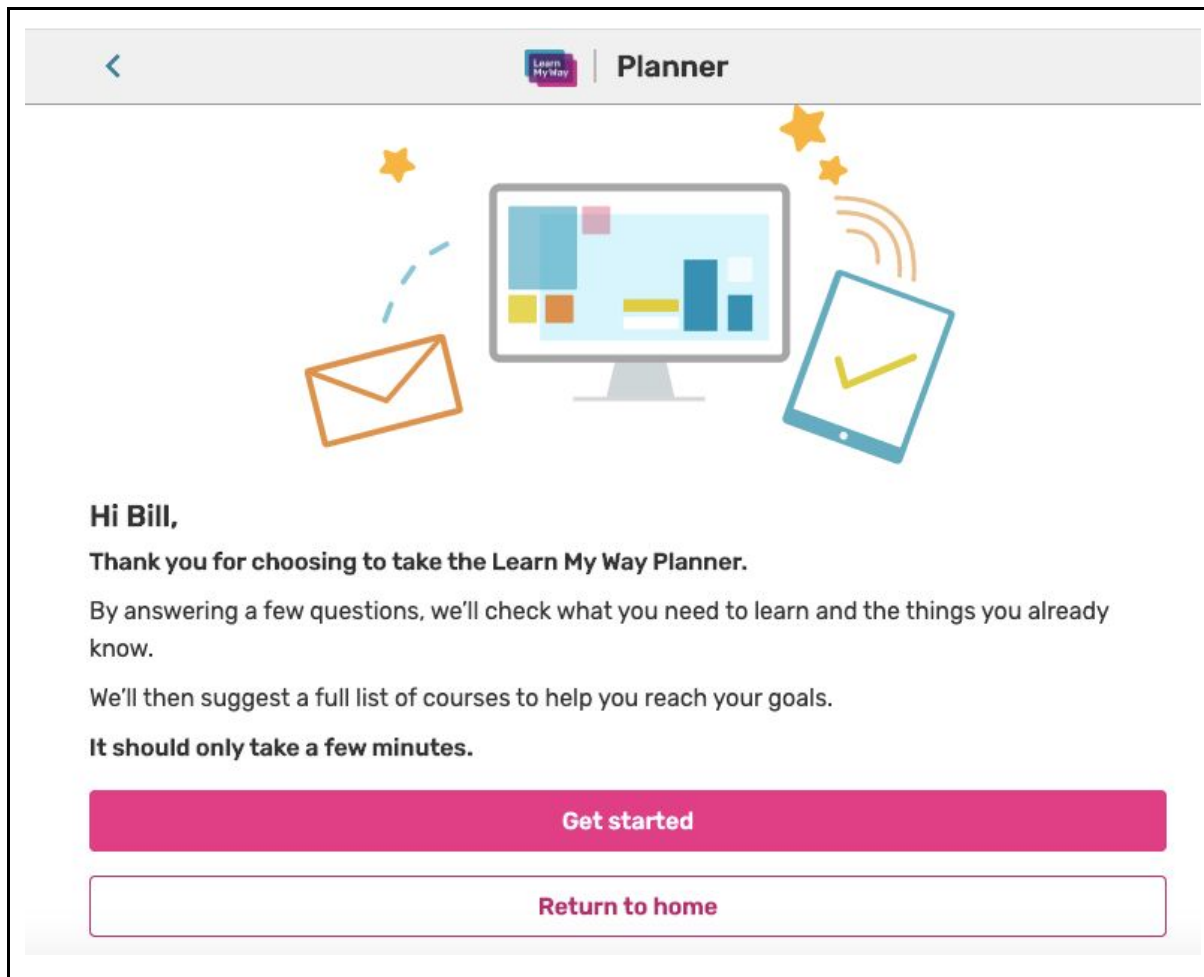
Your tutor will be able to give you the code and help you with this.



The screenshot shows a mobile interface for the 'Planner' page. At the top, there is a navigation bar with a back arrow on the left, the 'Learn My Way' logo in the center, and the word 'Planner' on the right. Below the navigation bar, the main content area displays a message: 'Sorry, you need to register to access the Planner'. Underneath this message is a prominent pink button with the text 'Register for Learn My Way now'. Below the button, there is a link that says 'Or [sign in](#) if you are already registered.'

Step Two

After registration and logging in to Learn My Way, clicking on the link will take you to The Planner start page. It will display your name and a message.



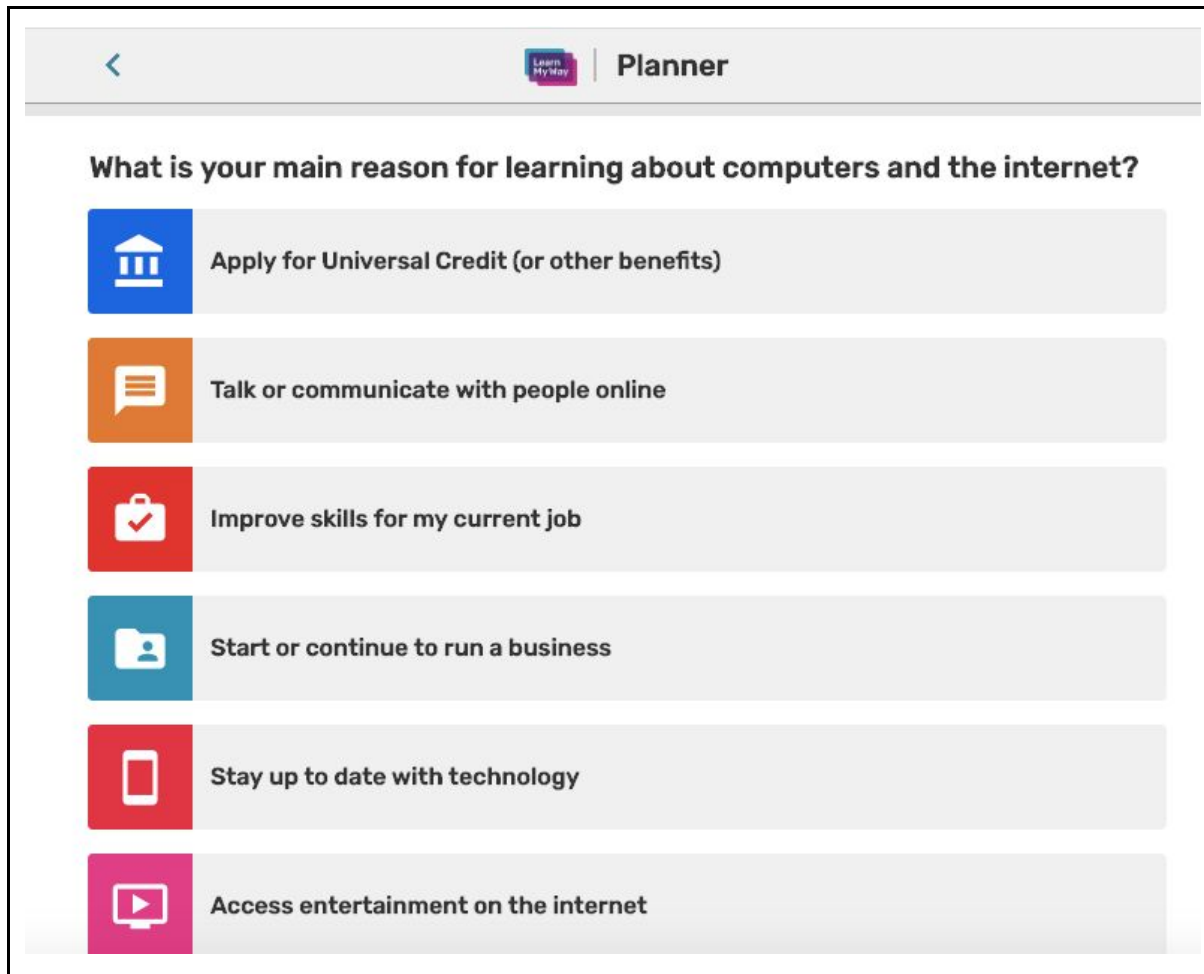
The screenshot shows the 'Planner' page in a mobile app. At the top, there is a navigation bar with a back arrow on the left, the 'Learn My Way' logo, and the title 'Planner'. Below the navigation bar is a central illustration featuring a computer monitor displaying a bar chart, a smartphone with a checkmark, and an envelope icon, all surrounded by yellow stars and dashed lines. The main content area contains the following text:

Hi Bill,
Thank you for choosing to take the Learn My Way Planner.
By answering a few questions, we'll check what you need to learn and the things you already know.
We'll then suggest a full list of courses to help you reach your goals.
It should only take a few minutes.







At the bottom, there are two buttons: a prominent pink button labeled 'Get started' and a white button with a pink border labeled 'Return to home'.

Step Three

You will now see a list of options asking you about your main learning aim. You may need to scroll down the list to see them all on some devices. You should pick the one that best describes you.



The screenshot shows a mobile application interface titled "Planner". At the top, there is a back arrow on the left and the "Learn My Way" logo on the right. Below the title bar, the question "What is your main reason for learning about computers and the internet?" is displayed. A list of seven options follows, each with a colored icon on the left and the text of the option on the right:

-  Apply for Universal Credit (or other benefits)
-  Talk or communicate with people online
-  Improve skills for my current job
-  Start or continue to run a business
-  Stay up to date with technology
-  Access entertainment on the internet

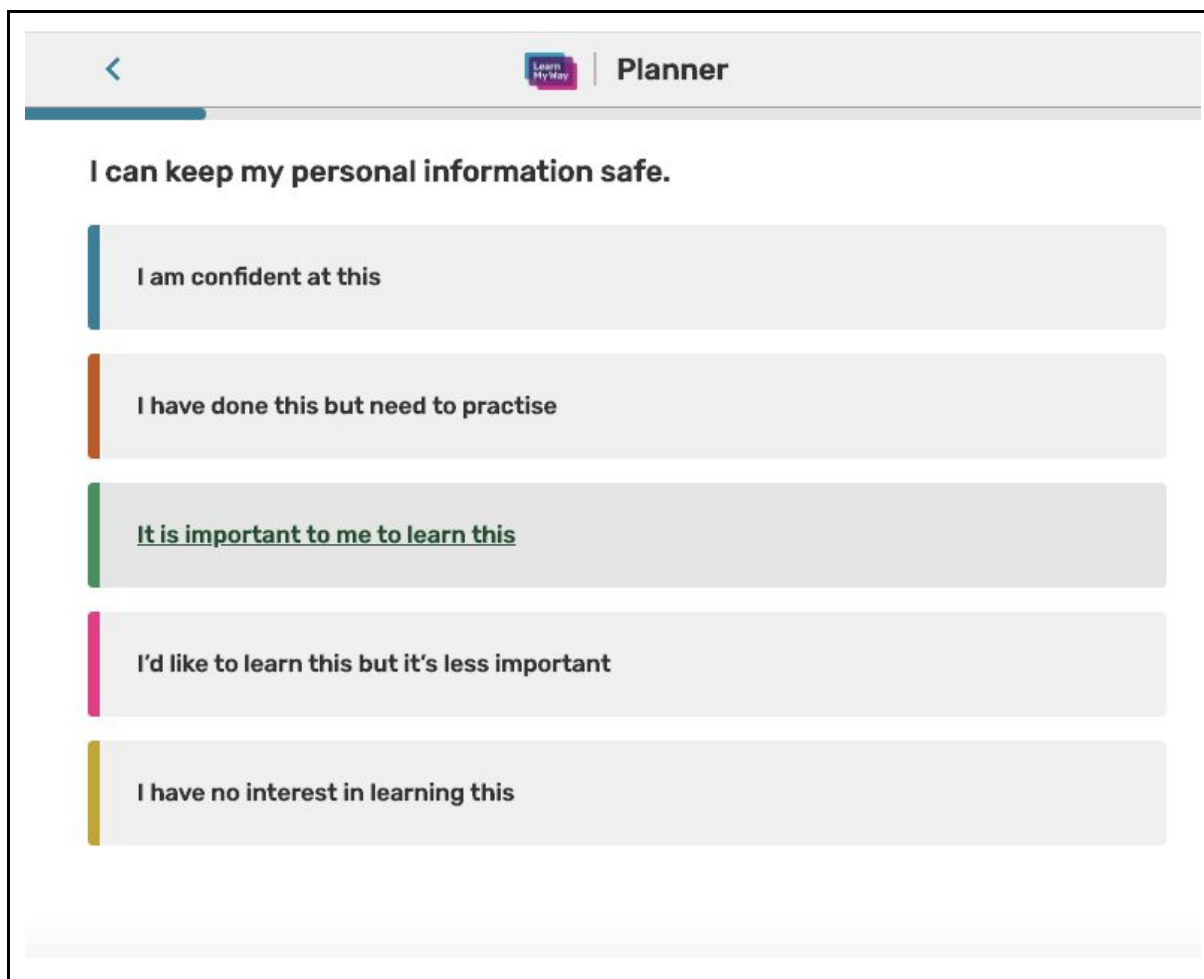
Step Four

You will now see twelve statements, presented to you one at a time. Under each statement are five response options. The five options remain the same and are always presented in the same order, throughout The Planner.

You should click on your response to each statement.

You will see a progress bar at the top, showing how far along The Planner you are.

You can use the back arrow at the top left of the screen to go back and change your answers. This will work up until the eleventh question, when you will no longer be able to go back. Your answers will be locked.

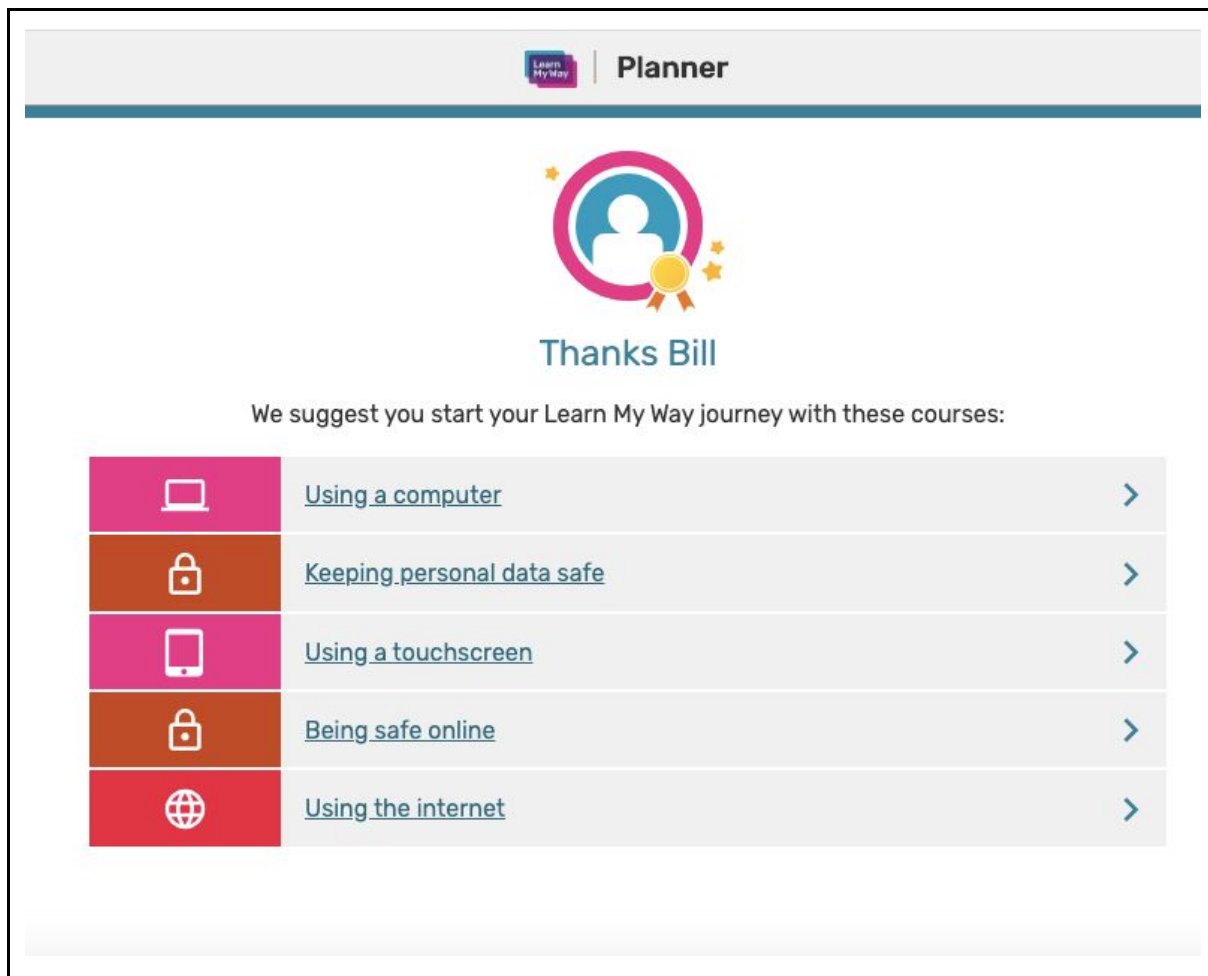


The screenshot shows a mobile application interface for 'The Planner'. At the top, there is a navigation bar with a back arrow on the left, the 'Learn My Way' logo in the center, and the title 'Planner' on the right. Below the navigation bar is a progress bar. The main content area displays a statement: 'I can keep my personal information safe.' Underneath the statement are five response options, each with a colored vertical bar on the left side. The options are: 'I am confident at this' (blue bar), 'I have done this but need to practise' (orange bar), 'It is important to me to learn this' (green bar, which is underlined and bolded), 'I'd like to learn this but it's less important' (pink bar), and 'I have no interest in learning this' (yellow bar).






Step Five

The answers you have given, will be used to create your personalised list of suggested courses. These will now be displayed to you.

You can click on a course to start it on Learn My Way. The course will open in a new window.

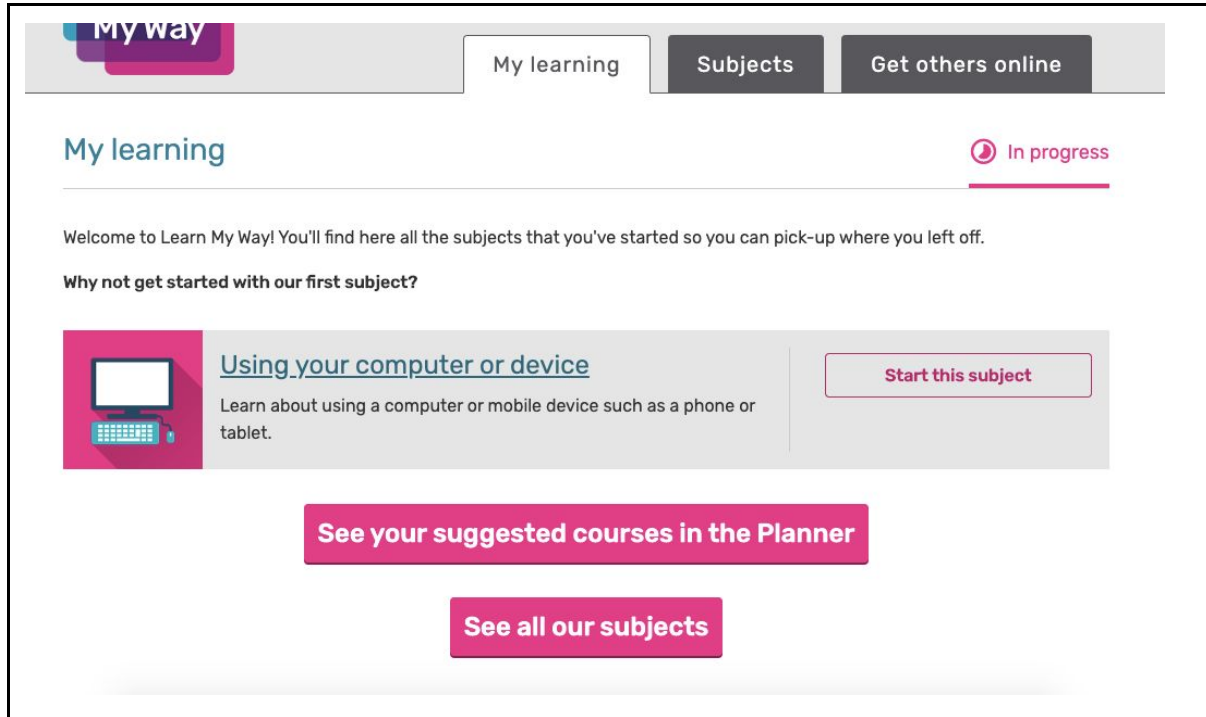


The screenshot shows the 'Planner' section of the Learn My Way interface. At the top, there is a 'Learn My Way' logo and the word 'Planner'. Below this is a large graphic of a person icon with a ribbon and stars, followed by the text 'Thanks Bill'. Underneath, a message reads: 'We suggest you start your Learn My Way journey with these courses:'. A list of five suggested courses is displayed, each with an icon and a right-pointing arrow:

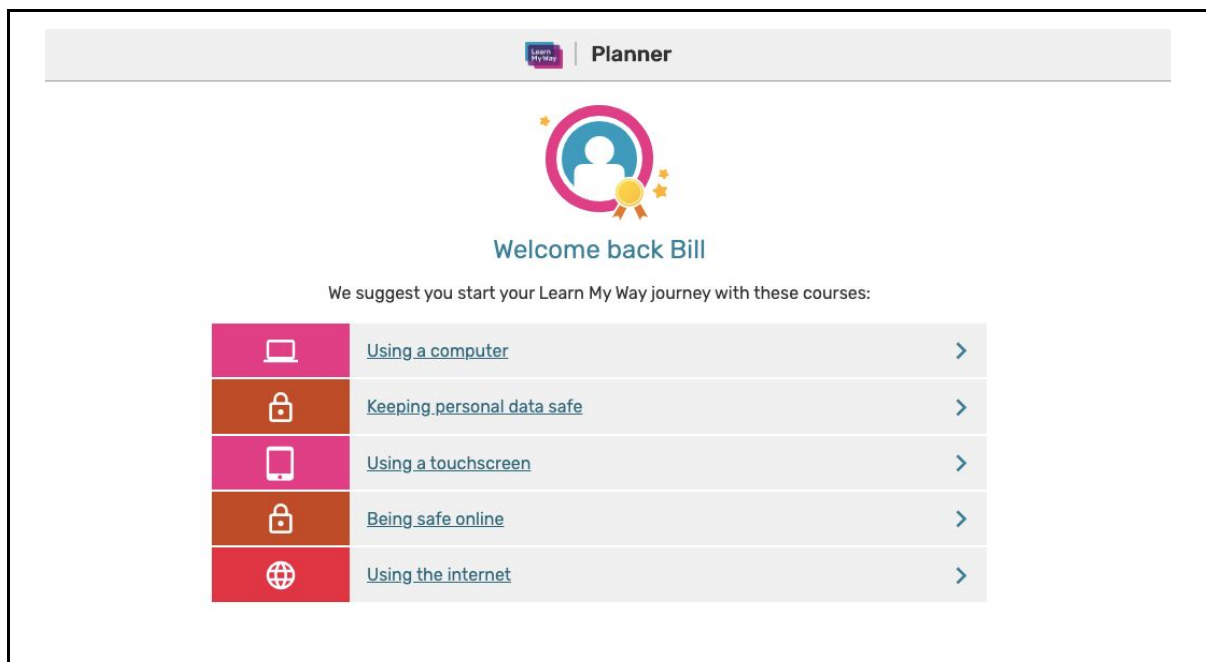
	Using a computer	>
	Keeping personal data safe	>
	Using a touchscreen	>
	Being safe online	>
	Using the internet	>

Step Six






When you go back to Learn My Way, you will now see a pink button which says “See Your Suggested Courses in the Planner”. This is under your “My Learning” tab. This allows you to go back to your list of suggested courses at any time.



The screenshot shows the 'My Learning' section of the Learn My Way interface. At the top, there are navigation tabs: 'My way', 'My learning', 'Subjects', and 'Get others online'. The 'My learning' tab is active. Below the tabs, the heading 'My learning' is followed by a status indicator 'In progress'. A welcome message states: 'Welcome to Learn My Way! You'll find here all the subjects that you've started so you can pick-up where you left off.' Below this, a question asks 'Why not get started with our first subject?'. A card titled 'Using your computer or device' provides instructions on how to use a computer or mobile device. A pink button labeled 'Start this subject' is positioned to the right of the card. At the bottom of the page, two prominent pink buttons are displayed: 'See your suggested courses in the Planner' and 'See all our subjects'.



The screenshot shows the 'Planner' page in Learn My Way. The page title is 'Planner'. A user profile icon is shown with the text 'Welcome back Bill'. Below this, a message says 'We suggest you start your Learn My Way journey with these courses:'. A list of five suggested courses is displayed, each with an icon and a right-pointing arrow:

	Using a computer	>
	Keeping personal data safe	>
	Using a touchscreen	>
	Being safe online	>
	Using the internet	>